

Minority Business Enterprise Compliance Office

Certification Review Committee (CRC)

Minutes of the Meeting

December 16, 2009

A meeting of the Certification Review Committee (CRC) was held at the Rhode Island Department of Administration, One Capitol Hill, Providence, RI 02908, on Wednesday, December 16, 2009. The meeting was called to order at 2:17 p.m. with a quorum being declared present. Members in attendance were Charles Newton, Muraina Akinfolarin, Louise Anderson and Olayinka Oredugba. Members absent: Denise Correy. Also in attendance was Dorinda Keene, staff to the CRC.

The Minutes of the November 18, 2009 meeting were reviewed. After some discussion, a motion was made and properly seconded to approve the Minutes. Motion carried unanimously.

The Certification Review Committee reviewed recommendations of the MBE Compliance Office regarding the applications submitted on behalf of the following firms:

- a) Airport Design Consultants, Inc. MBE/DBE MD**
- b) Shadley Associates, P.C. WBE/DBE MA**
- c) Veterans Construction, LLC MBE/DBE RI**

After some discussion, a motion was made and properly seconded to approve the certification of these firms in the State of Rhode Island's MBE program and/or the DBE program, as applicable, as administered by those transportation agencies governed by 49 CFR. Motion carried unanimously.

The Certification Review Committee reviewed recommendations of the MBE Compliance Office regarding the applications submitted on behalf of the following firms:

- a) Empire Construction, LLC M/W/DBE RI**
- b) Fairmont Sons, LLC, d/b/a Alphagraphics WBE RI**
- c) Turmenne Floor Covering, Inc., d/b/a Metro Floor Covering
WBE RI**

After some discussion, a motion was made and properly seconded to notify these firms of the need for a hearing based upon issues of ownership, control, dependency, capital contributions, compensation, and/or the appearance that the firms were structured in order to participate in the MBE/WBE/DBE programs. Motion carried unanimously.

Hearings:

R.J. LaChance Advertising, LLC, d/b/a Tin Can Alley – A hearing was conducted before the CRC regarding the application for certification

as a WBE submitted on behalf of R.J. LaChance Advertising, LLC, and was attended by Ms. Nancy LaChance, Managing Member of the applicant firm, as well as by Peter Rotelli, Esq., legal counsel for the applicant. After questioning by the members of the CRC regarding issues of control, dependency, capital contributions and the appearance that the firm was structured in order to take advantage of the MBE/WBE/DBE programs, a motion was made and properly seconded to approve the certification of this firm. Motion carried unanimously.

Old/New Business:

Bryant Associates, Inc. – The CRC reviewed a request from Bryant Associates, Inc., a certified MBE/DBE firm, requesting a category expansion. After some discussion, a motion was made and properly seconded to approve the category expansion to include “direct construction management for water & sewage treatment plant & water & sewer line contracts”. Motion carried unanimously.

A discussion ensued regarding the policy and procedures of the CRC with respect to requests by applicants to withdraw applications for certification. After some discussion, a motion was made and properly seconded to accept requests for withdrawal of certification applications only up to the date of a recommendation by the MBE Compliance Office regarding said application. Once the MBE Compliance Office Certification Officer has prepared a written

recommendation with respect to a particular application, no request for withdrawal of an application shall be entertained by the CRC. Motion carried unanimously.

There being no further business to discuss, the meeting was adjourned at 3:54 p.m. The next regularly scheduled meeting of the CRC shall be on Wednesday, January 20, 2010 at 2:00 p.m.